



## VETERANS VILLAGE OF SAN DIEGO

<https://vvsd.net/jobs/director-vrc-dmc-11-09-21b/>

### Director, Veterans Rehabilitation Center-DMC

#### Description

Veterans Village of San Diego is looking for employees who are passionate about serving all Veterans. Helping Veterans in our programs takes a whole lot of work. It also takes dedication and commitment to our motto: Leave No One Behind. But the rewards are out of this world! We work hard, but we also enjoy having fun together. If you wish to be a part of this team and are ready to work for a cause, not just a paycheck, then VVSD is the place to start!

The **Director of Veteran's Rehabilitation Center-DMC** develops and is responsible for the operations of the program. Supervises the DMC staff and ensures all requirements are met as it relates to the DMC contract. Networks with the SUD community and other stakeholders and represents the agency in community meetings, as required. Ensures our Veterans receive outstanding evidence-based, trauma-informed, individualized treatment. Come join us to serve those who served!

#### Essential Duties and Responsibilities

##### **Coordinates and directs all alcohol and Substance Use/Co-occurring services for the DMC Program.**

- Responsible for ensuring the proper functioning of the Drug Medi-Cal residential program through VVSD's Mission and Core Values.
- Assures clients receive evidence-based treatment that is in line with best practices. Implements and enforces program policy and rules while providing a safe and positive treatment environment.
- Demonstrates strong leadership skills to promote staff retention and staff development.

##### **Develops and meets the goals of the DMC Program.**

- Leads the program with direct knowledge of the SUD and mental health (co-occurring) treatment.
- Demonstrated experience in overseeing and implementing evidence-based treatment and evidence-based practices.
- Manages contract compliance relevant to all recovery services and programs related to DMC.
- Provides recommendations on program needs and provides accurate and timely reports as outlined by the agency and County contract.
- Tracks and monitors outcomes to ensure continuous quality improvement.
- Is responsible in collaboration with the Compliance Department for all internal and external auditing.

##### **Supervises the employees of the DMC Program.**

- Familiarizes staff with the policies and procedures of the agency.
- Assures the implementation of Evidenced-Based Treatment and Practices

#### Hiring organization

Veterans Village of San Diego

#### Employment Type

Full-time

#### Date posted

November 9, 2021

#### Apply

Send your Resumes and Cover Letter to [hr@vvsd.net](mailto:hr@vvsd.net)

and assures that the staff receives training, seminars, and other activities to stay concurrent with best practices.

- Networks with the recovery community and other service providers and represents the agency in community meetings as required.

**Responsible for meeting and tracking all program goals as outlined by the DMC Contracts.**

- Submits reports monthly to the Chief Operating Officer. These reports show current contract results as outlined in the program requirements.
- After review by the Chief Operating Officer, forwards these reports to funding sources in compliance with their guidelines.
- Provides a monthly program report to the COO.
- Builds a strong partnership with funders and community stakeholders.

**Other duties as assigned by supervisor.**

**Qualifications**

- Licensed by the California Board of Behavioral Sciences LMFT, LCSW, LPCC **or** registered as an Associate with the California Board of Behavioral Sciences in combination with a valid State of California recognized SUD credential, **or** a bachelor's degree or higher in a human service related field, in combination with a valid State of California recognized SUD credential plus 5 years of management experience in a SUD program.
- Strong knowledge of the operation of a Drug-Medi-Cal program, which includes Medi-Cal billing, treatment plans, and other documentation.
- Minimum of 3 years experience working in SUD/co-occurring/mental health setting.
- 5 years of staff/employee supervision experience is preferred.
- Strong computer skills in
  - MS Word,
  - Excellent Excel skills
  - PowerPoint
  - Outlook
- Knowledge of ASAM assessments and protocols, as well as electronic health records.
- Excellent written (grammar and spelling) and verbal skills.
- Knowledge of analyzing data and submitting reports to meet deadlines.
- Experience maintaining files and records both computerized and hard copy.
- Ability to fluently read, write and communicate in English.
- Able to effectively interact, in a professional manner, with a variety of government agencies, state, county, city, and federal.
- Ability to comfortably, both mentally and physically, perform all aspects of the job description and other duties as assigned by the supervisor.
- Must have privately owned vehicle, current driver's license, and proof of current vehicle insurance.
- Ability to work with a diverse population.
- Veteran Status a Plus!

**Physical Requirements:**

- Ability to bend and lift light objects
- Ability to sit for extended periods of time while viewing a computer monitor
- Dexterity of hands and fingers to operate a computer keyboard
- Capable of hearing and speaking to exchange information Seeing to read

reports and data.

- Ability to speak English
- Must be able to work in a noisy, busy environment.

### **Job Benefits**

VVSD offers competitive pay and benefits including 12 paid holidays a year, paid vacation and paid sick leave, pension, health insurance, dental and vision plans.

*Please Note:*

- • *If you were a client of VVSD, you must have been out of all programs for a minimum of 2 years.*
- • *Veterans Village of San Diego is an equal opportunity workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity, or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*